

Ref. Conv-FU-119/2019

1. POSITION OFFERED

1.1. A job is being opened to cover 1 Position of PROJECT MANAGER to support FUNDACIO CLÍNIC PER A LA RECERCA BIOMÈDICA (FCRB) at the research project "CKDSens: A novel home healthcare platform for chronic kidney disease" Grant Agreement Number: 19579, funded by EIT Health e.V., with temporary contract in the following professional category:

Required qualifications and skills:

- **Required Degree:**
 - Bachelor in Biomedical Sciences (biology, biomedicine,...)
 - Master related to kidney diseases

- **Experience Required:**
 - Experienced PhD (> 10 years, before 2009)
 - Post-Doctoral Stays in different countries
 - Specific knowledge on PLAZA will be an added value
 - Scientific communication training
 - Computing: Office package (Excel, Access, Outlook); web pages creation and maintenance
 - Participation in previous European Projects (consortium with companies as IAPP)
 - Management of European Projects
 - Experience
 - Minimum experience of three years in administrative and project management work.
 - Experience in similar position
 - Experience working with SAP
 - Ability to work as team
 - Proactive attitude

- Languages: English language and other European languages will be an added value.

Job description / Tasks to be developed:

- Management of EITHealth project
 - Coordination with the research staff and consortium in the execution of the project, as it is coordinated by Hospital Clínic/Fundació Clínic
 - Close communication with the coordinator, members of the consortium and financial institution (EITHealth)
 - Generation of economic and supervision of scientific reports.
- Management of communication activities of European Projects
 - Meeting calendar of the consortium and meeting reports
 - Scientific diffusion of the project: generation (with external help) and maintenance of a web page, facebook and twitter accounts.
 - Diffusion of the project to the society: communication with media, open doors day and project flyers.

This position requires an organized person, preserving, methodological, with concerns, willingness to learn and with ease to work autonomously and/or as a team, as the situation requires.

Presentation of applications:

All documents must include the reference code of the job offer (see upper left corner of the call)

- Candidates must enclose a motivation letter and their Curriculum Vitae (including your contact details).
- Proof of the merits exposed and the degree obtained must also be included in the application.
- The authorization request for personal data must be signed and attached -European Regulation (UE) 2016/679- (see page 3).

Place of submission: (clearly indicating the reference code of the job offer)

1. Delivering it personally to the Dept. of human resources, located on the Esther Koplowitz Centre, C/ Rosselló 149, from 10 am to 1 pm from Monday to Friday.
2. By e-mail to the e-mail address rrhh.fundacio@clinic.cat

Application Deadline: 9/8/2019

1.2. The recruitment will be carried out according to the provisions of Article 15 of the Royal Legislative Decree 1/1995, of 24 March, which approves the text of the law of the Statute of workers, in accordance with the provisions of art. 2 of the Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), law 12/2001, of 9 July (B.O.E. of 10 July) and concordant provisions.

The principle of equal treatment between men and women will be considered, according to article 14 of the Spanish Constitution, the Community Directive of 9 February 1976 and what is foreseen in the agreement of the Council of Ministers of 4 March 2005, which approves the plan for gender equality in the General Administration of the State.

The universal accessibility for disabled persons will be considered according to the second paragraph of Article 1 of the law of December 2 51/2003 of equality of opportunities; 5% of the vacancies are preserved when candidates' pass the selection process and disabilities are proved. Also, compatibility with the tasks associated to the job must be proved so that progressively we reach 2% of all workforces. "

1.3. Annual gross remuneration inherent to the job offer object of this call will be fixed on the basis of the experience provided and the skills of the candidates.

1.4. In accordance with Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter the "Regulation"), we hereby inform you that:

- The party responsible for processing your data is the *Fundació Clínic per a la Recerca Biomèdica* (hereinafter "FCRB"), with Corporate ID No. G59319681, and registered address in Barcelona, Carrer Rosselló 149-153. You may contact the Data Protection Manager by sending an email to protecciodades.recerca@clinic.cat or by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona.
- When presenting your candidacy or sending us your CV, your data must be communicated with the aim and purpose of allowing employees at the entity to carry out management and selection processes.
- The information will be used by administrative and employee services in our entity, for their corresponding services, and may be submitted in full or in part to any authorities that, for legal reasons, require this type of information.
- The data provided will be held for a period of 1 year, and in addition once the relationship has been completed the data will be held for the period necessary to comply with legal provisions.
- The data provided may be transferred to a third country or international organisation, where necessary to justify the contract and/or salary of the employee providing the data.
- You have the right to access your data, request rectification of inaccurate data or request the removal of your data. Equally, you have the right to restrict the processing of your data, and you may oppose or withdraw consent for your data to be used in certain circumstances. You may exercise these rights by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona, or by sending an email to protecciodades.recerca@clinic.cat. We also inform you of your right to file a complaint with the Catalan Data Protection Authority (*Autoritat Catalana de Protecció de Dades*) for any action taken by FCRB that you believe infringes your rights.

Barcelona a 31/07/2019
Marta Fernandez Cufí
Human Resources Manager

I Authorize at:

FUNDACIO CLINIC PER A LA RECERCA BIOMÈDICA (FCRB) to treat my personal data for the personnel selection procedure, which will cede it only in these legally enforceable cases, in accordance with the provisions of European Regulation (UE) 2016/679, and corresponding regulations that develop it.

Name:

Signed:

Barcelona,