



Institut  
D'Investigacions  
Biomèdiques  
August Pi i Sunyer

**Nº REF.: ID-21/2021**

**POSITIONS OFFERED:**

**1 Position of Project Manager** to support the research of **INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)** at the research project "*BITRECS: Biomedicine international training research programme for excellent clinician-scientists*" with Grant Agreement Number: 754550, funded by EUROPEAN COMMISSION and "La Caixa" Foundation. With a temporary part time contract.

**Extension of the application deadline:**

The period to apply to this position has been extended until April, 15<sup>th</sup> 2021.

Barcelona, April 06th 2021

A handwritten signature in blue ink, consisting of a large, looping 'M' followed by a smaller 'F' and 'C'.

Marta Fernández Cufi  
Human Resources Manager

## CONV. ID-21/2021 IDIBAPS

### 1. POSITION OFFERED

1.1. A job is being opened to cover 1 **Position of Project Manager** to support the research of **INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)** at the research project "*BITRECS: Biomedicine international training research programme for excellent clinician-scientists*" with Grant Agreement Number: 754550, funded by EUROPEAN COMMISSION and "La Caixa" Foundation. With a temporary part time contract in the following professional category:

#### Required qualifications and skills:

- **Required Education Level:** University Degree.
- **Experience:**
  - Minimum requirements:
    - 1-year of experience in competitive project management.
    - Training and/or experience in European grants management.
    - Be able to proof a very good or excellent command in Catalan, Spanish and English. For English it is expected to have at least a C1 level, demonstrate international exposure in an English spoken country, or demonstrate working experience using English as main language.
    - Good level of computer skills (Microsoft Office and others).
    - Personal qualities: Organized, proactive, flexible, communicative and collaborative.
    - Professional skills: Self-motivated, hard-working, multitask, open to learn and problem-solving.
  - Other requirements to consider:
    - Motivation for the job position.
    - Familiar to the research and development sector and/or to the life science field.
    - Other experiences, qualifications, trainings or credentials relevant to the tasks to be developed.
- **Required Languages:** English, Catalan and Spanish.

#### Job description / Tasks to be developed:

The Project manager will be recruited by the Institutional Action Office which is under the command of the Direction of Strategy at IDIBAPS.

#### The Project Manager will be dedicated to:

- Monitor, manage and report the BITRECS programme "Biomedicine international training research programme for excellent clinician-scientists" that receives funding from the European Union's Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement 754550 and "La Caixa" Foundation, <http://bitrecs.idibaps.org/>.
- Organise and report the activities of the Stepping-stone programme. It is a training programme for predoctoral (R1) and postdoctoral (R2) researches in non-scientific tools and skills which are key for the development of their careers.

#### Offer:

- Future increase of the dedication or extension of the contract could be proposed.
- Salary will be proposed according to the profile and knowledge of the candidate. The part time gross salary range to be offered is between 17.500-19.000 EUR/year to be adapted to the dedication of the Project Manager.
- Starting date foreseen in April.

#### Presentation of applications:

##### All documents must include the reference code of the job offer (see upper left corner of the call).

- Candidates must enclose a motivation letter and their Curriculum Vitae (including list of publications).
- Proof of the merits exposed and the degree obtained must also be included in the application.
- The application must include also signed authorization in reference to personal data protection law -European Regulation (UE) 2016/679- (Document attached, Page 3).

**Place of submission:** (clearly indicating the reference code of the job offer)

1. Delivering it personally to the Dept. of human resources, located on the Esther Koplowitz Centre, C/Rosselló 149, from 10 am to 1 pm from Monday to Friday.
2. By e-mail to the e-mail address: [rrhh.fundacio@clinic.cat](mailto:rrhh.fundacio@clinic.cat)

**Application Deadline:** 23/03/2021



*This project has received funding from the European Union's Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement No. 754550.*

**1.2.** The recruitment will be carried out according to the provisions of Article 15 of the Royal Legislative Decree 1/1995, of 24 March, which approves the text of the law of the Statute of workers, in accordance with the provisions of art. 2 of the Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), law 12/2001, of 9 July (B.O.E. of 10 July) and concordant provisions.

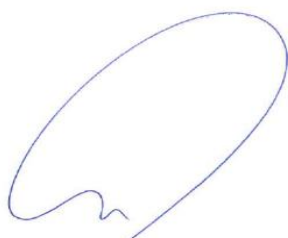
The principle of equal treatment between men and women will be considered, according to article 14 of the Spanish Constitution, the Community Directive of 9 February 1976 and what is foreseen in the agreement of the Council of Ministers of 4 March 2005, which approves the plan for gender equality in the General Administration of the State.

The universal accessibility for disabled persons will be considered according to the second paragraph of Article 1 of the law of December 2 51/2003 of equality of opportunities; 5% of the vacancies are preserved when candidates' pass the selection process and disabilities are proved. Also, compatibility with the tasks associated to the job must be proved so that progressively we reach 2% of all workforces.

**1.3.** Annual gross remuneration inherent to the job offer object of this call will be fixed on the basis of the experience provided and the skills of the candidates.

**1.4.** In accordance with Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter the "Regulation"), we hereby inform you that:

- The party responsible for processing your data is the Institut d'Investigacions Biomèdiques August Pi i Sunyer (hereinafter "IDIBAS"), with Corporate ID No. Q5856414G, and registered address in Barcelona, Carrer Rosselló 149-153. You may contact the Data Protection Manager by sending an email to [protecciodades.recerca@clinic.cat](mailto:protecciodades.recerca@clinic.cat) or by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona.
- When presenting your candidacy or sending us your CV, your data must be communicated with the aim and purpose of allowing employees at the entity to carry out management and selection processes.
- The information will be used by administrative and employee services in our entity, for their corresponding services, and may be submitted in full or in part to any authorities that, for legal reasons, require this type of information.
- The data provided will be held for a period of 1 year, and in addition once the relationship has been completed the data will be held for the period necessary to comply with legal provisions.
- The data provided may be transferred to a third country or international organisation, where necessary to justify the contract and/or salary of the employee providing the data.
- You have the right to access your data, request rectification of inaccurate data or request the removal of your data. Equally, you have the right to restrict the processing of your data, and you may oppose or withdraw consent for your data to be used in certain circumstances. You may exercise these rights by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona, or by sending an email to [protecciodades.recerca@clinic.cat](mailto:protecciodades.recerca@clinic.cat). We also inform you of your right to file a complaint with the Catalan Data Protection Authority (Autoritat Catalana de Protecció de Dades) for any action taken by IDIBAPS that you believe infringes your rights.



Barcelona a 09/03/2021  
Marta Fernandez Cufí  
Human Resources Manager



**I Authorize at:**

INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS) to treat my personal data for the personnel selection procedure, which will cede it only in these legally enforceable cases, in accordance with the provisions of European Regulation (UE) 2016/679, and corresponding regulations that develop it.

Name:

Signed:

Barcelona,

